



SATIT PRASARNMIT INTERNATIONAL PROGRAMME

176 Soi Sukhumvit 23, Wattana, Klongtoey-nue, Bangkok 10110

Tel. 02260-9621-3 Fax. 02260-9621 ext. 717

Critical Incident Report

Date of Incident	
Student Name	
Student ID	
Age	
School	
Year Level	
Incident	
Police Informed?	
School Informed?	
Parents Informed?	
Media Informed?	
Student's current address	
Student's contact phone number	



SATIT PRASARNMIT INTERNATIONAL PROGRAMME

176 Soi Sukhumvit 23, Wattana, Klongtoey-nue, Bangkok 10110

Tel. 02260-9621-3 Fax. 02260-9621 ext. 717

Incident description (brief)



SATIT PRASARNMIT INTERNATIONAL PROGRAMME

176 Soi Sukhumvit 23, Wattana, Klongtoey-nue, Bangkok 10110

Tel. 02260-9621-3 Fax. 02260-9621 ext. 717

The following questions are intended to prompt/guide the collection of information by the Program Development Officer regarding incident.

Student Safety/Support (school to complete)

Is there any continuing threat of risk to the student/s or school?	
What steps have been taken to remove that on-going risk/threat?	
What steps have been taken to ensure the personal health and well being needs of those affected by the incident are adequately addressed?	
What steps have been taken to inform student carers, including parents, guardians?	
Who is coordinating the schools response to the incident?	
What Emergency Management Procedures have been implemented by the school?	
What additional support can the counsellors provide to the school/student?	
Do we have a complete understanding and chronological record of the incident	



SATIT PRASARNMIT INTERNATIONAL PROGRAMME

176 Soi Sukhumvit 23, Wattana, Klongtoey-nue, Bangkok 10110

Tel. 02260-9621-3 Fax. 02260-9621 ext. 717

and the subsequent response management?	
What steps did the school take to ensure the appropriate monitoring of the student's circumstances? What documentation is available to support this?	
Was there any communication or information indicating the need for earlier intervention?	
When was the incident report submitted to the regional office by the school?	

Critical Incident Report submitted to

Director of SPIP Date

Principal of SPIP Date

Parents of Victim Date